

Lesson 74**Capitalization of Names and Titles of Persons**

A **proper noun** names a particular person, place, or thing and is capitalized. Capitalize the names of people and the initials that stand for their names.

Indira Gandhi **F. Scott Fitzgerald** **Barbara Walters**

Capitalize a title or an abbreviation of a title when it comes before a person's name or when it is a substitute for a person's name. Do not capitalize a title in other situations.

I listened to **Governor McCormick**. "I'm awaiting your orders, **Captain**."
Thomas Worthington was the first **governor** of Ohio.

Capitalize the names and abbreviations of academic degrees that follow a person's name. Capitalize *Jr.* and *Sr.*

Elaine Hideyoshi, **Ph.D.** George Johnson, **M.D.** Randolph Sears **Jr.**

Capitalize words that show family relationships when used as titles or as substitutes for a person's name. Do not capitalize words that show family relationships when they follow an article or a possessive noun or pronoun.

We sent a letter to **Uncle Phil**. **Grandma** and **Grandpa** were married in 1946.
Martha's **aunt** is a dentist. My **father** served in the air force.

Always capitalize the pronoun *I*.

Tricia said, "**I** bought my first home!"

► **Exercise 1 Underline the choice in parentheses that best completes each sentence.**

We visited my (Grandmother, grandmother) in the hospital.

1. We watched as (General, general) Powell told the nation about the war.
2. The sign on the door read Alvaro de Leon, (M.D., m.d.)
3. Let's ask (Aunt, aunt) Mary to tell us the story again.
4. The woman driving the tank was (Captain, captain) Jenny Monroe.
5. My sister has decided to go to medical school to become a (Doctor, doctor).
6. I'm reading a biography of (Franklin D. Roosevelt, Franklin d. Roosevelt).
7. Please welcome Dr. Leonard Adams, (Ph.D., Ph.d.)
8. He is really no relation, but he seems like an (Uncle, uncle) to us.

9. The man in the video about airplanes is (Professor, professor) Ludwig Hinze, an expert on aviation.
10. I'd like to introduce my (Cousin, cousin), Jason Palmer, from Detroit.
11. I suggest writing to (Senator, senator) O'Leary about this issue.
12. "What do you think, (Grandpa, grandpa), about the 49ers?" asked Rob.
13. The city vehicle had the (Mayor's, mayor's) name on the door.
14. My (Brother, brother) is a guard on the high school basketball team.
15. We visited the home of Dr. Martin Luther King (Jr., jr.)

► **Exercise 2** Draw three lines under each letter that should be capitalized. Draw a slash (/) through each letter that should be lowercase. Write C in the blank if the sentence is correct.

- _____ W.S. donaldson is Mayor of a small town in Illinois.
- _____ 1. The candidate from Topeka lost his race for Governor.
- _____ 2. The president of the company is Sandra Morris.
- _____ 3. Mom said cousin Jane will be staying with us over the holidays.
- _____ 4. Sean will have to ask his Mom before he can go to the movie with us.
- _____ 5. James k. Polk was president during the Mexican War in the 1840s.
- _____ 6. Francie Moyer, M.s.w., is the new school guidance Counselor.
- _____ 7. I love this old picture of my great-grandmother standing by her car.
- _____ 8. The child cried, "I want to go home, Grandpa, and see uncle Bob."
- _____ 9. "Will all students be required to attend the assembly?" Derek asked principal Brower.
- _____ 10. The new Minister at our church is Ronald Roberts, D.D.
- _____ 11. I could suggest to coach Randolph that i try that play.
- _____ 12. David's mother had to go to Austin to talk to one of the Senators.
- _____ 13. We have to see dr. Wentworth because my Brother, j.c., is sick.
- _____ 14. Emily's Uncle is now known as Matthew Brock, M.D.
- _____ 15. James Mueller Jr. is the Captain of our debate team.